

From: "Harmon, Whitney" <wharmon@bakerdonelson.com>

To: "William Gibbons (wgibbons)" <wgibbons@memphis.edu>

CC: "Adams, Ben C." <badams@bakerdonelson.com>

Date: 7/11/2017 5:46:16 PM

Subject: RE: HR policy - possible addition

Attachments: 4821-8011-9371 v.1 Possible Addition to Operations & HR policies.docx

Happy to help. Attached is a revised policy for your consideration.

Thanks,
Whitney

Whitney M. Harmon
Shareholder
Baker, Donelson, Bearman, Caldwell & Berkowitz, PC
901-577-2230

From: William Gibbons (wgibbons) [mailto:wgibbons@memphis.edu]
Sent: Tuesday, July 11, 2017 3:39 PM
To: Harmon, Whitney
Cc: Adams, Ben C.
Subject: Re: HR policy - possible addition

Thanks for your advice, Whitney.

Bill Gibbons
Executive Director
The Public Safety Institute

The University of Memphis
317 Robison Hall
Memphis, TN 38152

 901.385-4232 | memphis.edu

From: Harmon, Whitney <wharmon@bakerdonelson.com>
Sent: Tuesday, July 11, 2017 11:55 AM
To: William Gibbons (wgibbons)
Subject: RE: HR policy - possible addition

Great. I will give you a call at 2:30.
Thank you,
Whitney

Whitney M. Harmon
Shareholder
Baker, Donelson, Bearman, Caldwell & Berkowitz, PC
901-577-2230

From: William Gibbons (wgibbons) [mailto:wgibbons@memphis.edu]
Sent: Tuesday, July 11, 2017 11:53 AM
To: Harmon, Whitney; Adams, Ben C.
Subject: Re: HR policy - possible addition

Whitney,

I should be available after 2 p.m. at 355-4043.

Bill Gibbons
Executive Director
The Public Safety Institute

[The University of Memphis](#)
317 Robison Hall
Memphis, TN 38152

 [901.385-4232](tel:901.385-4232) | memphis.edu

From: Harmon, Whitney <wharmon@bakerdonelson.com>
Sent: Tuesday, July 11, 2017 9:27 AM
To: Adams, Ben C.; William Gibbons (wgibbons)
Subject: RE: HR policy - possible addition

I'd be happy to assist with this.

Bill,
Are you available this afternoon for a call? If so, what time works for you?
Thanks,
Whitney

Whitney M. Harmon
Shareholder
Baker, Donelson, Bearman, Caldwell & Berkowitz, PC
901-577-2230

From: Adams, Ben C.
Sent: Monday, July 10, 2017 5:34 PM
To: Bill Gibbons; Harmon, Whitney
Subject: Fwd: HR policy - possible addition

Whitney can you talk to bill gibbons about the attached and suggested changes. Thx to you both.

Ben C. Adams, Jr.
Chairman and Chief Executive Officer
Baker, Donelson, Bearman, Caldwell & Berkowitz, PC
[165 Madison Avenue](#)
[Suite 2000](#)
[Memphis, Tennessee 38103](#)
Phone [\(901\) 577-2307](tel:(901)577-2307)

Fax (901) 577-0714
badams@bakerdonelson.com

www.bakerdonelson.com

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Begin forwarded message:

From: Sharon Walker <swalker@memphiscrime.org>
Date: July 10, 2017 at 5:10:41 PM CDT
To: "Adams, Ben C. (badams@bakerdonelson.com)" <badams@bakerdonelson.com>
Cc: "William Gibbons (wgibbons)" <wgibbons@memphis.edu>
Subject: HR policy - possible addition

Ben,
This is the document you requested.

Sharon (Sam) Walker

Executive Assistant to the President
Memphis Shelby Crime Commission
600 Jefferson Avenue, #400
Memphis, TN 38105
901-507-4188
901-577-0286 (Fax)

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